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| Team 2 |
| Vision and Scope |
| Task Time Management System |

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| João Girão  28-02-2013 |

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Table 1: List of Contributors

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| **Revision History** | | | | | |
| **Date** | **Description** | **Author** | **Version** | **Approvers** | **State** |
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Table 2: Version history

# Business Requirements

# Background

Nowadays the ability to manage ones time and being able to accurately identify the time spent in individual tasks is an increasing concern for everyone, particularly in the businesses world.

For businesses in particular where multiple projects coexist and people can be assigned to multiple projects and are in a context where costs and deadlines are a major concern. In addition time management doesn’t always receive the required attention or isn’t controlled in an appropriate manner. These are some of the factors that often lead to exceeding the original deadlines increasing the project cost which in turn reduces the project profit.

To prevent this kind of failures the application will assist in the monitoring and analysis of the spend time performing a certain task. Also the application will supply an individual history for a set of tasks.

This tool is intended for everyone that needs to manage their time and keep track of the time spent in certain tasks.

# Objectives and Success Criteria

BO-1: Increase people’s efficiency and performance.

BO-2: Assist a person to focus on a certain task.

SC-1: After public release obtain 200 downloads within the first month.

# Business Risks

RI-1: Poor adherence by people.

# Vision of the Solution

# Vision Statement

The application to be developed will be composed of two components:

* Desktop: for task time management;
* Mobile: for functionality reasons (control start and stop time tracking);

The application will allow the users to manage their time in a structured way allowing task identification both of the ongoing one or in case of idle time detection register an extra task. Furthermore the application will provide a history of performed tasks.

# Major Features

FE-1: Adding tasks;

FE-2: Group tasks;

FE-3: Alerts on inactivity;

FE-4: Registering and timing individual tasks;

FE-5: Interactively control the start and stop of time tracking using a Smartphone;

FE-6: Exporting the application data;

# Scope

In the next table are the planed releases and the features to be fully implemented in each one.

|  |  |  |
| --- | --- | --- |
| **Feature** | **Release 1** | **Release 2** |
| **FE-1** | Fully implemented |  |
| **FE-2** | Fully implemented |  |
| **FE-3** | Not implemented | Fully implemented |
| **FE-4** | Fully implemented |  |
| **FE-5** | Not implemented | Fully implemented |
| **FE-6** | Not implemented | Fully implemented |

Table 3: Releases and Features Development

# Business Context

# Stakeholders Profiles

The main stakeholders for this project are:

* Project team:
  + Major Value: not identified;
  + Attitudes: Supporting of the decision made by the stakeholders;
  + Major Interests: Clarifying requirements for a better implementation of the system;
  + Constraints: not identified;
* Application users:
  + Major Value: Better time control;
  + Attitudes: Great satisfaction in using the time;
  + Major Interests: Increase the efficient and performance;
  + Constraints: Knowledge in IT;
* Client (Teacher):
  + Major Value: View project status at any given time;
  + Attitudes: Obtain success with the project;
  + Major Interests: View project quality;
  + Constraints: Limited budget and project deadline;